

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, January 17, 2025, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May

Absent: Heather Pyke

Staff Present

Jo Anne Antonacci
Stephen Dawe
Kelly Mutschler

Marijo Pearson
Steve Roland
Michelle Ryan
Tom Schulte

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There were no agenda modifications.
4. Approval of Minutes
Resolved: To Approve the Minutes of the December 20, 2023, Regular Meeting
Moved by J. Abbott, seconded by K, Dillon; passed unanimously
5. There was no public interaction.
6. Financial Reports
Resolved: To Accept the Treasurer's Report as presented
Moved by M. May, seconded by J. Abbott: passed unanimously

Resolved: To Accept the WinCap Reports as presented
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
7. Board Presentation - CWD (Center for Workforce Development) Director Shawna Gareau-Kurtz and Assistant Director presented the board with a budget and program update. The board asked questions and thanked Ms. Gareau-Kurtz and Ms. Horowitz who then left the meeting at 6:25 pm.
8. Old Business - there was no old business

9. New Business

1. Resolved: To Approve Right of Entry and Use Agreement at Rochester Tech Park
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
2. Details of the February 3, 2024 MCSBA Legislative Breakfast were discussed. BOARD MEMBERS Kathy Dillon, Dennis Laba and John Abbott plan to attend
3. *Details of the April 10, 2024, Annual Meeting were discussed. John Abbott (Hilton), Michael May (Spencerport) and Heather Pyke (Kendall) are up for re-election to extend their terms. Component board members and board clerks have been notified of the date and time of the annual meeting.*
4. Harris Beach Education Law Unit will be moving to Bond, Schoeneck & King in March. Once complete, a resolution will be put before the board to appoint Bond, Schoeneck & King as BOCES attorneys.
5. Resolved: To Create the Position of Coordinator of Behavioral Support Services
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by C. Phillips, seconded by J. Abbott; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE HEALTH AND SAFETY SUPPLIES
Bid# RFB-2057-23

| | |
|-------------------------|------------|
| Pyramid School Products | \$1,059.60 |
| United Sales USA Corp/ | \$156.00 |
| Medco Supply | \$9.40 |
2. COOPERATIVE CUSTODIAL SUPPLIES
Bid# RFB-2059-23

| | |
|---------------------------------|-------------|
| Dobmeier Janitor Supply | \$17,523.70 |
| Hill & Marks, Inc. | \$14,532.40 |
| WB Mason Company | \$10,482.70 |
| Central Poly | \$5,810.00 |
| Interboro Packaging Corporation | \$4,980.00 |
| Corr Distributors, Inc. | \$3,794.40 |
| Unipak Corp. | \$2,325.00 |
| Pyramid School Products | \$662.15 |
| HJS Supply Co. LLC | \$525.20 |
3. COOPERATIVE PRINTER AND COPIER SUPPLIES
Bid# RFB-2060-23

The Tree House

\$4,650.40

4. COOPERATIVE BIDDING of DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA FOR USE IN SCHOOL LIBRARY SYSTEMS "DREAM CONSORTIUM" SCHOOL YEAR 2024-2025

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS,

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

Items 11.1-4 moved by M. May, seconded by J. Abbott; passed unanimously

12. Executive Officer's Report

Executive Director for the Department of Exceptional Children Kerry Macko was appointed and will start on February 21, 2024. Kerry comes to us from Rush Henrietta CSD. Interim Director Joe Kelly will be staying on to assist with the transition.

BOCES 2 hosted a job fair on January 16, 2024. Twenty-four people attended. BOCES had representatives from Special Education, Operations and Maintenance and BOCES 4 Science. There has been increased engagement with our boosted social media posts on Facebook.

District Superintendent Jo Anne Antonacci attended the inauguration of Monroe County Executive Adam Bello. We continue to develop the Monroe 2-Orleans BOCES partnership with the county and have submitted a proposal for an expansion at Springdale Farms.

13. Committee Reports

Labor Relations Committee - J. Abbott, K. Dillon - Topic: Facilitating Negotiations

Legislative Committee - K. Dillon, C. Dawson - Prepped for 2/3/24 Legislative Breakfast

Information Exchange - C. Dawson, C. Phillips - Topic: 4/8/2024 Solar Eclipse impact

14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

15. Other Items -There were no other items

16. At 6:50 pm a motion was made by M. May to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

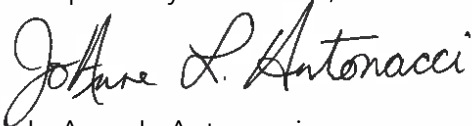
Trina Lorentz
Gerald Maar
Michael May
Heather Pyke

At 7:31 pm a motion was made by M. May, seconded by K. Dillon to come out of Executive Session; passed unanimously.

17. Adjournment

At 7:31 pm a motion was made by J. Abbott to adjourn the meeting, seconded by C. Phillips, passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem